Edmond Town Hall Board of Managers **MINUTES** Employee Handbook Sub-Committee Meeting Friday, November 4, 2016 Mary Hawley Room, Edmond Town Hall 45 Main Street, Newtown, Connecticut

Anna Wiedemann called the meeting to order at 11:06 A.M.

Present: Sub-Committee Members, Anna Wiedemann and Marie Smith, Sheila Torres, Operations Manager

Public Participation - None

The Committee Members and the Operations Manager reviewed a draft of the employee handbook.

No action was taken.

The meeting adjourned at 12:16 P.M.

Anna Wiedemann Vice Chairman